

## **REPORT OF THE GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 2 NOVEMBER 2016**

**Present:** Councillor Tim Mitchell (Chairman), Robert Davis, MBE, DL (Vice-Chairman), David Boothroyd and Melvyn Caplan

### **1. UPDATES TO STANDING ORDERS**

- (a) We have considered a report which sets out minor changes to Standing Orders. The first of these reflect the recent changes to legislation to allow Members to receive, if they wish so wish, the formal notice and related papers for full Council meetings by electronic means.
- (b) The report also included changes to Standing Order 51(7) to provide for wider consultation with relevant officers and Cabinet Members when it is proposed to use the delegating powers to appoint (or dismiss) Chief or Deputy Chief Officers.
- (c) The report we considered is attached as Appendix C. We are recommending the changes to the Council for adoption.

**We recommend:** That approval be given to the changes to Standing Orders set out in the report attached as Appendix C.

### **2. Programme of Meetings 2017-2018**

- (a) We have agreed the Programme of Meetings for the Committees and Sub-Committees of the Council for the 2017-2018 municipal year, having regard to the approach we have previously agreed.
- (b) We noted that the principles we endorsed in May 2012 for the scheduling of formal meetings, which allows for a more consistent approach, have worked well to date. Accordingly, these principles have been carried forward for the preparation of the 2017-2018 programme of meetings. Through this approach we have been able to ensure that most Policy and Scrutiny Committee meetings are not held on Tuesdays to avoid clashes with the Council's Planning Applications Committees. However, in some cases these have been programmed for Thursday in order for the meetings to be accommodated in Strand, where the meeting rooms are located during the temporary move from City Hall.
- (c) The full Council is required to approve the dates for its meetings and these are set out in the recommendation for adoption.

**We recommend:** 17 May 2017 (Annual), 12 July 2017, 8 November 2017, 24 January 2018, 7 March 2018, 18 April 2018, 16 May 2018 (Annual)

Tim Mitchell, Chairman